



NAK'AZDLI WHUT'EN

P.O. Box 1329, Fort St. James, B.C. V0J 1P0

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JOB POSTING

Parenting Coach

Type	Full-Time
Supervisor	Aileen Prince
Location	Nak'azdli Whut'en/Fort St. James
Salary	\$65,000.00 - \$75,000.00 (based on education, skills and experience)
Open Positions	1

About Us

Nak'azdli Whut'en is a proud Dakelh First Nation located near Fort St. James, British Columbia. Our community is deeply rooted in Dakelh culture, language, and values, emphasizing a connection to the land and a commitment to the well-being of our people and to our Community Vision Plan. We are dedicated to creating inclusive and supportive services that reflect our culture and respect the unique perspectives and needs of our members. At Nak'azdli Whut'en, we strive to provide community-focused services that uphold Indigenous values and address the distinct challenges facing our community.

We recognize that skills and experience can be gained in many ways. If you are interested in this role but do not meet all of the listed qualifications, we still encourage you to apply. We are committed to supporting growth through mentorship and development opportunities. We strongly encourage applications from community members and First Nations, Inuit, and Métis individuals, and neurodiverse individuals whose knowledge, perspectives, and lived experiences are valued and essential to our work.

Job Summary

Parenting Coach will provide on-going parenting programs and support groups throughout the year. Assist in development of training modules for temporary caregivers identified in Family Plans. The Parenting Coach will also oversee and lead the Dad's drop-in program and will set up and oversee the CYSN parenting workshops and support group. The Parenting Coach will ensure the programs are being delivered to the community appropriately and that evaluations and planning is ongoing. Community engagement at a variety of venues is expected. The Parenting Coach reports to the Operations Manager.

Key Responsibilities:

- Develop and deliver the parenting program with a strong indigenous lens.
- Assist in developing a regular Dad's parenting drop-in and leading the program teachings
- Work with the CYSN program to develop a parenting program for children and youth with support needs.

- Assist in development of modules for temporary caregivers
- Take part in training as required
- Oversee File and Document management
- Community engagement and update.
- Keep stats and provide monthly reports to Operations Manager

Qualifications:

- Post Secondary education in a related field and a minimum of 3 years' experience in working with parents or 10+ years of First service delivery in a related position.
- Demonstrated ability to work in a multidisciplinary team environment
- Strong understanding of history, culture and traditions of Dakelh nations
- Trauma informed practice training and understanding
- Strong verbal communication skills including facilitating workshops
- High-level knowledge of document development and computer skills.
- Driver's License and reliable vehicle required
- Clear Criminal Record Check and Driver's abstract

Skills and Knowledge:

- Strong understanding of traditional and non-indigenous parenting methods
- Strong understanding of First Nation history, culture and family structures
- Demonstrated ability to multitask with high degree of organizational skills
- Strong understanding of boundaries and self-care.
- High degree of empathy and approachability
- Strong technical skills with computers and software
- Ability to work independently and within a team-based environment
- Clear understanding of confidentiality and ethics

Working Conditions:

- Normal work hours are 8:00am to 4:00 pm, Monday to Friday
- Work hours may include evenings or weekends but can be flexed within the week
- Travel may be required for training
- Supervised by the Operations Manager

Wages and Benefits

- Health and Dental Benefits
- Healthy Pension Plan
- Other benefits as approved by Council
- All benefits will commence after successfully completing the probationary period and according to policies and signed agreements.

Indigenous Commitment Statement

"Nak'azdli Whut'en is committed to fostering a culturally safe and inclusive work environment that reflects the values, traditions, and aspirations of Indigenous peoples. We actively encourage and prioritize applicants from First Nations, Métis, and Inuit communities to apply. We recognize the importance of cultural knowledge and experience, and we honor and respect Indigenous ways of knowing and being."

Application Instructions

Nak'azdli Whut'en offers the opportunity to lead with purpose and create meaningful change for our community. You will have the chance to shape the future, empower a talented team, and build a legacy that reflects our values and aspirations. If this aligns with your career goals, we encourage you to apply directly through our job posting. You can also send us your resume, cover letter, and three references by email to jobs@nakazdliwhuten.ca.

Accommodations are available upon request throughout the recruitment process. We thank all applicants, however, only candidates selected for interviews will be contacted.

Closing Date: Oct 30, 2026 at 4:00 p.m.